

AGENDA

Meeting of Tysoe Parish Council

14 September 2026



Dear Councillor

You are hereby summoned to attend the **Ordinary Meeting** of the **Parish Council** on 14 September 2026 to be held at **Tysoe Village Hall, Main Street, Tysoe** starting at **19.00 hours**.

All residents of the parish and press are welcome to attend.

Vanessa Plain

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Parish Clerk & Responsible Financial Officer

Date of Notice: 8 September 2026

Tysoe Parish Council has signed a pledge agreeing that the council will treat councillors, clerks, employees, members of the public and representatives of partner organisations and volunteers with civility and respect in their roles. For further details of this pledge please go to www.tysoe-pc.gov.uk

AGENDA ITEMS

66. WELCOME and APOLOGIES

67. DECLARATION OF INTERESTS

68. CONFIRMATION OF MINUTES

To confirm the minutes as an accurate record of the 13 July 2026 Ordinary Meeting

Resolution required

69. PUBLIC FORUM – 15 MINS ONLY

Each member of the public may speak for up to 3 minutes

70. WARD MEMBERS UPDATE

- a) Warwickshire County Councillor Chris Mills
- b) Stratford upon Avon District Councillor Malcolm Littlewood

71. CORRESPONDENCE

- a) Cllr Millward's letter of resignation
- b) Email regarding new gate at The Orchards
- c) Application for Wildlife Trust Funding

72. FINANCIAL REPORT

To record decisions on the following agenda items

- a) To receive and approve Finance Report July/August 2026 (see Finance Report). **Resolution required**
- b) To receive and approve any payments accepted in the previous month, if any. **Resolution required**
- c) To approve Payments for Parish Clerk to progress (see Doc 1 Finance Pack). **Resolution required**
- d) To receive and approve bank statements and bank reconciliations (see Doc 3 & 4 Finance Pack). **Resolution required**
- e) Net Position Report
- f) Reserves Report

73. CLERK'S UPDATE

- a) Delay in closing HSBC account until Valda Energy (direct debit in HSBC) changes to Conrad Energy (direct debit in Unity Trust)
- b) Notice of Vacancy in place. Awaiting written notification from SDC regarding any elector requests for an election.
- c) Email data limit increases

74. Areas of Responsibility

i. **Employment** –To note annual pay award from JNC for clerk's salary, backdated from April 26 at the appropriate scale point.

ii. **Infrastructure & Environment**

- a) Streetlighting – Cllr Venables New light/s required **Resolution required**
- b) Change of Electricity Supplier Update
- c) Inspection of Trash Screens and ditches

iii. **Planning** - Cllrs Tongue, Wyatt & Venables

a) **26/00615/S106 Ashby Brook Lower Tysoe Warwick CV35 0BN**

Approval of Sale of Local Market Home

b) **26/01919/TREE Kingston House 4 Back Lane Tysoe Warwick CV35 0SJ**

T1 - apple - Remove and replace with silver birch

c) **26/01620/FUL Woodside House Sunrising Banbury OX15 6HR**

Alterations and extensions to dwelling

d) **26/01654/FUL The Dairy House Lower Tysoe Warwick CV35 0BZ**

Loft conversion over existing single storey garage

e) **26/01927/FUL Greenside Lower Tysoe Warwick CV35 0BW**

f) **NDP Update** – Cllrs Roache, Bell & Venables

Following publication of the new NPPF on 17th August, to consider continued planning advice on amendments required for NDP to comply. Resolution required

g) **Housing Needs Survey Update** Cllr Venables

h) **Sandpits Development Update** - Cllr Venables

- i. To consider granting a Deed of Easement for pedestrian access and utility connection over Parish Council land, and agreement to obtain relevant legal advice - **Resolution required**
- ii. Sandpits Development – Update on Maintenance of Public Open Space

i) **Judicial Review Update** - Cllr Venables

iv. **Road Safety** – Cllrs Bell & Wyatt

a) **Commission Work**

v. **Trees & Green Spaces**

- a) **Tree Audit and work on trees in recreation ground** – Cllr Billing
- b) **Mowing verges on Badger's Lane** – Cllr Venables
- c) **Maintenance of verge on Jeffs Close** – Cllr Venables
- d) **Playground** – update Cllr Venables/Bell

75. ANNUAL REVIEW OF POLICIES – Clerk

Update the following policies:

- a) **Privacy Notice**
- b) **Publication Scheme**
- c) **Powers and Duties List**
- d) **Scheme of Delegation**
- e) **Allowances and Expenses**
- f) **Disciplinary Procedure**
- g) **Biodiversity Policy**

76. DATE OF NEXT MEETINGS

All meetings are in Tysoe Village Hall, Main Street at 7:00pm in the McNulty Room.

- a) **October 12th Ordinary Meeting**
- b) **November 9th Ordinary Meeting**
- c) **December 14th Ordinary Meeting**

77. FUTURE AGENDA ITEMS & MATTERS ARISING

Councillors are invited to suggest new or previously tabled matters as agenda items for future meetings.

78. CLOSURE OF THE MEETING TO THE PUBLIC AND PRESS

79. PRIVATE AND CONFIDENTIAL

***** MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND *****

Prior to attending the meeting, please take a moment to read our meeting Welcome Notice. Questions are welcomed up to 24 hours in advance of the meeting. Email: parish.clerk@tysoe-pc.gov.uk